

Board Paper 2014.1

Consideration and approval of audited accounts of CPRsouth8 and appointing an auditor for CPRsouth

1. The Charter Clause VIII (1&2), contains the relevant provisions for the presentation of the audited accounts by the administrative partner.
2. A summary of the audited accounts of CPRsouth8, as presented by Wijeyeratne & Company, is given below.
3. The overall budgeted amount for CPRsouth8 – Board Meeting & Tutorials for Young Scholar conference in USD 102,868.70. The actual cost was USD 53,975.39
4. The signed Audit Report, given by Wijeyeratne & Company is attached as Annex 1

CPRsouth8 - Mysore	Budgeted	Actual	Variance
Receipts			
IDRC –CPRsouth8	98,568.70		
Paper Presenters Registration	2,650.00		
Young Scholar Registration	1,650.00		
Total Receipts	102,868.70		
Expenses & Outgoings			
Travel -Conference Resource Personnel		5,550.92	
Travel-Board Members		6,073.78	
Travel-Young scholars		3,662.63	
Travel-conference Paper Presenters		3,984.78	
Room & Board-BM+RP		1,286.24	
Room & Board-Young scholars		1,169.28	
Room & Board-Paper Presenters		910.40	
Hosting Costs			
Cost related to organizing (Note 1)		8,625.57	
Policy Brief/ Coaching		1,000.00	
Event Management & Organising (Note 2)		20,450.00	
Printing Stationary & Internet		1,261.79	
Total Cost		53,975.39	
Excess Funds			48,893.31

Note 1: Cost related to organising includes part of salaries paid to CPRsouth Coordinator during the year.

Note 2: This includes fees paid for Program Designer Prof. Rohan Samarajiva, Event Manager Prashanthi Weragoda and Event Coordinators Ranmalee Gamage, and Priyadarshini Liyanage.

Note 3: Total cost was to finance 12 young scholars from 6 countries, 16 paper presenters from 11 countries as well as Board members and resource personnel.

Note 4: The remainder of the unutilized funds amounting to USD 48,893.31 from CPRsouth8 was notified to IDRC.

6. Approval is also sought for the re-appointment of Wijeyeratne & Company, Chartered Accountants as auditors for CPRsouth.

Annex 1: Audited report

WIJEYERATNE & COMPANY
CHARTERED ACCOUNTANTS

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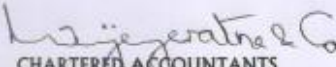
**WORKSHOP ON COMMUNICATION POLICY RESEARCH - SOUTH
RECEIPTS AND PAYMENTS ACCOUNT FOR THE
YEAR ENDED 31ST MARCH 2014**

	<u>USD</u>
Receipts - CPR South 8 - Mysore	98,568.70
Paper Presenters Registration	2,650.00
Young Scholar Registration	<u>1,650.00</u>
Total Income	102,868.70
<u>EXPENSES & OUTGOINGS</u>	
Travel - Conference Resource Personnel	5,550.92
Travel - Board Members	6,073.78
Travel - Young Scholars	3,662.63
Travel - Conference Paper Presenters	3,984.78
Rooms & Board - BM + RP	1,286.24
Rooms & Board - Young Scholars	1,169.28
Rooms & Board - Paper Presenters	<u>910.40</u>
	(22,638.03)
<u>HOSTING COSTS</u>	
Conference related Cost and Meals	8,625.57
Policy Brief/ Pre Coaching	1,000.00
Event Management & Organising Fee Payable	20,450.00
Printing, Stationery & Internet	<u>1,261.79</u>
	(31,337.36)
EXCESS FUNDS	<u><u>48,893.31</u></u>

REPORT OF THE ACCOUNTANTS

We have examined the above statement of Receipts & Payments for the Year Ended 31.03.2014 and we are satisfied that all the payments have necessary supportive documentation.

We also confirm that all expenses were correctly allocated to line items specified by IDRC Budget.


CHARTERED ACCOUNTANTS
COLOMBO, 21ST AUGUST 2014



Partners : C.S. Wijeyeratne FCA, FCMA, W.J.L.S Fernando ACA, FCMA,
Mrs. D N Perera ACA, FCMA, B.Sc, Mrs. N S Perera ACA