

## Board Paper 2013.4

### Consideration and approval of the audited accounts of CPRsouth7

1. The Charter Clause VIII (1&2), provides the relevant provisions for the presentation of the Audited accounts by the administrative partner.
2. The Board reappointed Wijeyeratne & Company, Chartered Accountants- <http://www.wijeyeratne.com>, as the auditor for CPRsouth, at the board meeting in Xi'an.
3. A summary of the audited accounts of CPRsouth7, as presented by Wijeyeratne & Company, is given below.
4. The overall budgeted amount for CPRsouth7 – Board Meeting & Tutorials for Young Scholar conference in USD 120,225.00. The actual cost was USD 100,699.30
5. The signed Audit Report, given by Wijeyeratne & Company is attached as Annex 1

<b>CPR 7 - Mauritius</b>	<b>Budgeted</b>	<b>Actual</b>	<b>Variance</b>
<b>Receipts</b>			
IDRC –CPR 7	115,375.00		
Paper Presenters Registration	2,600.00		
Young Scholar Registration	2,250.00		
<b>Total Receipts</b>	<b>120,225.00</b>		
<b>Expenses &amp; Outgoings</b>			
Travel -Conference Resource Personnel		2,219.24	
Travel-Board Members		9,896.99	
Travel-Young scholars		19,323.38	
Travel-conference Paper Presenters		19,448.99	
Room & Board-BM+RP		9,669.02	
Room & Board-Young scholars		12,346.27	
Room & Board-Paper Presenters		6,642.20	
<b>Hosting Costs</b>			
Cost related to organizing ( Note 1)		1,596.06	
Policy Brief/ Coaching		750.00	
Event Management & Organising (Note 2)		16,000.00	
Printing Stationary & Internet		163.73	
Board Meeting Cost		2,643.42	

<b>Total Cost</b>		<b>100,699.30</b>	
<b>Excess Funds</b>			<b>19,525.70</b>

**Note 1:** Cost related to organising includes part of salaries paid to CPR Coordinator during the year.

**Note 2:** This includes fees paid for Program Designer Dr Rohan Samarajiva, Event Manager Prashanthi Weragoda and Event Coordinators Ranmalee, Nilusha and Priyadarshini.

**Note 3:** Total cost was to finance 15 young scholars from 12 countries, 13 paper presenters from 10 countries as well as Board members and resource personnel.

**Note 4:** The remainder of the unutilized funds amounting to USD 19,525.70 from CPRsouth<sup>7</sup> was notified to IDRC.

6. Approval is also sought for the re-appointment of Wijeyeratne & Company, Chartered Accountants as auditors for CPRsouth.

Annex 1: Audited report

**WIJEYERATNE & COMPANY**  
CHARTERED ACCOUNTANTS

15, Maitland Crescent, Colombo 7  
P.O. Box 191, Colombo, Sri Lanka  
Phone : (94) 11-2693147/8  
2678256/7  
5736996/5736933  
5736878/5736844  
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E mail : info@wijeyeratne.com  
Web : www.wijeyeratne.com

**WORKSHOP ON COMMUNICATION POLICY RESEARCH - SOUTH 2012**  
**RECEIPTS AND PAYMENTS ACCOUNT FOR THE PERIOD**  
**01ST APRIL 2012 - 31ST MARCH 2013**

	USD
Receipts - CPR South 7 - Mauritius	115,375.00
Paper Presenters Registration	2,600.00
Young Scholar Registration	<u>2,250.00</u>
Total Income	120,225.00
<b><u>EXPENSES &amp; OUTGOINGS</u></b>	
Travel - Conference Resource Personnel	2,219.24
Travel - Board Members	9,896.99
Travel - Young Schoolars	19,323.38
Travel - Conference Paper Presenters	19,448.99
Rooms & Board - BM + RP	9,669.02
Rooms & Board - Young Schoolars	12,346.27
Rooms & Board - Paper Presenters	<u>6,642.20</u>
	(79,546.09)
<b><u>HOSTING COSTS</u></b>	
Cost Related to Holding	1,596.06
Policy Brief/ Pre Coaching	750.00
Event Management & Organising	16,000.00
Printing, Stationery & Internet	163.73
Board Meeting Cost	<u>2,643.42</u>
	(21,153.21)
<b>EXCESS FUNDS</b>	<u><u>19,525.70</u></u>

**REPORT OF THE ACCOUNTANTS**

We have examined the above statement of Receipts & Payments for the period 01.04.2012 - 31.03.2013 and we are satisfied that all the payments have necessary supportive documentation.

We also confirm that all expenses were correctly allocated to line items specified by IDRC Budget.

*Wijeyeratne & Co*  
CHARTERED ACCOUNTANTS  
COLOMBO, 08TH AUGUST 2013



Partners : C.S. Wijeyeratne FCA, FCMA , W.J.L.S Fernando ACA, FCMA,  
Mrs. D N Perera ACA, FCMA, B.Sc, Mrs. N S Perera ACA