

Board Paper 1:**Consideration and approval of audited accounts of Workshop on Communication Policy Research-South 2009 (CPRsouth-4)**

1. The Charter Clause VIII (1&2), provides the relevant provisions for the presentation of the Audited accounts by the administrative partner.
2. The Board re appointed Wijeyeratne & Company, Chartered Accountants-<http://www.wijeyeratne.com>, as the auditor for CPR*south*, at the last board meeting in Negambo.
3. A summary of the audited accounts of CPR*south4*, as presented by Wijeyeratne & Company, is given below:
4. The overall budgeted amount for CPR*south4* – Board Meeting & Tutorials for Young Scholar conference in USD 161,535.00. The actual cost was USD 150,166.16
5. The signed Audit Report, given by Wijeyeratne & Company is attached as Annex 1

CPR 4 & Board Meeting	Budgeted	Actual	Variance
Research Fees		18,234.74	
International Travel (39 participants)		27,335.43	
Subsistence (48 participants)		19,385.61	
Hosting Costs		16,126.07	
Total ore		81,081.85	

Tutorial for Young Scholars	Budgeted	Actual	Variance
International Travel (21 participants)		24,385.68	
Subsistence (28 participants)		22,716.07	
Hosting Costs		5,057.08	
Total		52,158.83	

Other expenses	Budgeted	Actual	Variance
Planning and execution of Singapore conference + Tutorials and website (Note-1)		6,786.69	
Planning visit CPR 5 (Note- 2)		4,867.98	
Revision to Charter (Note-3)		5,270.81	
Total		16,925.48	
Total of CPR Budget	161,535.00	150,166.16	11,368.84

Note 1:

Due to under-utilisation of funds from CPRsouth3 and CPRsouth4, a 2 day tutorial session was held for 15 young scholars from 12 countries in June 2010. The event, held in association with the National University of Singapore was a success.

Note 2:

The remainder of the unutilised funds from CPRsouth4 were to be returned to IDRC at end of research cycle. Hence approval was sought from IDRC to utilise \$5000 for the planning visit for CPRsouth5.

Note3:

A decision was taken at the last board meeting to revise the charter.

6. Re-appointment of Wijeyeratne & Company, Chartered Accountants as auditors for CPRsouth.

Annex 1

WIJEYERATNE & COMPANY
CHARTERED ACCOUNTANTS

157 A/1, Kynsey Road,
P.O. Box 191, Colombo 8, Sri Lanka
Phone : (94) 11- 2693148/ 2683312
 2678256/7
Fax : (94) 11- 2693839
E mail : info@wijeyeratne.com
Web : www.wijeyeratne.com

WORKSHOP ON COMMUNICATION POLICY RESEARCH - SOUTH 2008
RECEIPTS AND PAYMENTS ACCOUNT FOR THE PERIOD
01ST APRIL 2009 - 30TH JUNE 2010

		USD
Receipts - CPR 4 Country tbd - B. Meeting		126,500.00
- Tutorials for Young Scholar		<u>35,035.00</u>
		161,535.00
 <u>EXPENSES & OUTGOINGS</u>		
<u>CPR 4 Country tbd + B. Meeting</u>		
Research Fees	(18,234.74)	
Travel	(27,335.43)	
Subsistence	(19,385.61)	
Hosting Costs	<u>(16,126.07)</u>	<u>(81,081.85)</u>
 <u>Tutorials for young Scholar</u>		
Travel	(24,385.68)	
Subsistence	(22,716.07)	
Hosting Costs	<u>(5,057.08)</u>	<u>(52,158.83)</u>
 <u>Other Expenses</u>		
Planning, execution of Singapore conference tutorial & Website	(6,786.69)	
Revision to Charter	(5,270.81)	
CPR 5	<u>(4,867.98)</u>	<u>(16,925.48)</u>
 EXCESS FUNDS		 <u><u>11,368.84</u></u>

REPORT OF THE ACCOUNTANTS

We have examined the above statement of Receipts & Payments for the period 01.04.2009 - 30.06.2010 and we are satisfied that the all payments have necessary supportive documentation.

We also confirm that all expenses were correctly allocated to line items specified by IDRC Budget.

Wijeyeratne & Co
CHARTERED ACCOUNTANTS
COLOMBO, 23RD NOVEMBER 2010

