

6<sup>TH</sup> MEETING OF THE BOARD OF CPRSOUTH

10 DECEMBER 2011  
BANGKOK, THAILAND

## MEETING MINUTES

## Summary of decisions made and follow-up actions required

Agenda Item	Board paper	Outcome
1. Apologies; introductions of observers		
2. Confirmation of newly elected Board members.		Confirmed
3. Term allotments for new Board members		Terms were assigned
4. Confirmation of the minutes of 5th meeting and tabling of decisions taken by circulation		Confirmed and noted
5. Matters arising from the minutes and decisions by circulation		None
6. Presentation on travel costs of CPRsouth5 and CPRsouth6.	Board paper 2011.1	Information only. LIRNEasia will resubmit.
7. Consideration and approval of audited accounts of CPRsouth5	Board paper 2011.2	Approved. LIRNEasia to provide greater detail in future accounts.
8. Presentation on in-kind contribution by local host	Board paper 2011.3	Information only. Noted with appreciation.
9. Presentation by Alison Gillwald on CPRsouth7		Information only. Noted.
10. Best policy brief competition and suspension of best-paper competition for 2012 joint conference	Board paper 2011.4	Approved
11. Presentation on CPRsouth quality indicators		Information only. Noted.
12. Re-visiting the introduction of a registration fee for CPRsouth Young	Board paper 2011.5	Approved, with amended fee structure.

scholars and paper presenters		
13. Changes to paper selection procedure for 2012 joint conference	Board paper 2011.6	Approved
14. Any other business <ul style="list-style-type: none"> <li>a. Chulalongkorn University offered USD 20,000 for a journal</li> <li>b. Financial committee</li> <li>c. Funding resources</li> </ul>		<ul style="list-style-type: none"> <li>• Information only. Board paper will be submitted.</li> <li>• Approved</li> <li>• Information only. Noted.</li> </ul>

**6<sup>TH</sup> CPRSOUTH BOARD MEETING MINUTES**

10 DECEMBER 2011 AT THE EMERALD HOTEL, BANGKOK, THAILAND

**PRESENT:**

Ashok Jhunjhunwala, Emmanuel C. Lallana, Aslam Hayat, Yuan Chunhui, Koesmarihati Sugondo, Laurent Elder, Masatsugu Tsuji, Payal Malik, Ang Peng Hwa, Pirongrong Ramasoota, Rohan Samarajiva, Supriya Singh, Wangay Dorji, Xu Yan, Yuntsai Chou, Zhong Liu

**REGRETS:**

Milagros Rivera, Myeong-Cheol Park.

**OBSERVERS:**

Alison Gillwald, Hernan Galperin, Jean Paul Simon, Nilusha Kapugama, Prashanthi Weragoda, Ranmalee Gamage, Sudha Raj, Sujata Gamage

**OPENING REMARKS**

The Chair welcomed all members of the CPRsouth board to the 6<sup>th</sup> CPRsouth board meeting

**ITEM 1****Apologies; introductions of observers**

Apologies made on behalf of the board members that were unable to be present were noted and observers were introduced. Patrick Xavier's resignation from the CPRsouth board was announced.

***Status: information only***

**ITEM 2****Confirmation of newly elected Board members**

The newly elected board members were introduced and their status as members of the CPRsouth board was confirmed.

***Status: confirmed***

**ITEM 3****Term allotments for new Board members**

Lots were drawn to determine the terms of directors as required by Clause V(3) of the CPRsouth Charter. This Clause states that the directors appointed with effect from December 2011, shall have initial terms of 3 years (3 directors), 5 years (6) and 7 years (3), with the subsequent terms being for four years. In the event the conference takes place within six months of the end of a term of a director, the term shall be deemed to continue until the said conference is held.

<b>Board member</b>	<b>retirement</b>
Wangay Dorji	2014
Ang peng Hwa	2016
Payal Malik	2016
Yuntsai Chou	2016
Zhong Liu	2016
Supriya Singh	2018

***Status: approved***

**ITEM 4****Confirmation of the minutes of 5th meeting and tabling of decisions taken by circulation**

Minutes of the fifth Board Meeting were previously circulated. The minutes were confirmed. The Board Resolutions by Circulations 2011.1 to 4 were tabled.

**Status: confirmed**

**ITEM 5****Matters arising from the minutes and decisions by circulation**

None were raised.

**Status: no action**

**ITEM 6****Presentation on the travel costs of CPRsouth5 and CPRsouth6. (Board paper 2011.1)**

The board paper presented the average cost of travel and accommodation for members of the board. The administrative partner was asked to give the actual travel and accommodation costs incurred for each board as opposed to averages.

In accordance with the CPRsouth charter, clause V.13, board members will be required to participate at the annual CPRsouth conference on a biennial basis. Hence only half the board will have assured funding to travel to Mauritius, where CPRsouth7 will be held. Others are welcome to attend. Their local costs including accommodation will be covered. A draw was conducted to decide the members of the board who will be funded for 2012 or 2013. Laurent Elder, who represented the CPRsouth's main funder IDRC, did not participate as his travel costs are borne by IDRC each year.

The results were as follows (lots were also drawn on behalf of absent members):

Member of the board	Funding year
Ang Peng Hwa,	2013
Ashok Jhunjhunwala	2012
Aslam Hayat	2013
Emmanuel C. Lallana	2013
Koesmarihati Sugondo	2012
Masatsugu Tsuji	2013
Milagros Rivera	2013
Myeong-Cheol Park	2013
Payal Malik	2012
Pirongrong Ramasoota	2012
Rohan Samarajiva	2013
Supriya Singh	2012
Wangay Dorji	2012
Xu Yan	2013
Yuan Chunhui	2012
Yuntsai Chou	2013
Zhong Liu	2012

Rohan Samarajiva said a swap is possible based on initial assignments, prior to an announced date.

**Status : information only**

**Action : LIRNEasia to announce last date for swaps.**

**ITEM 7**

**Consideration and approval of audited accounts of CPRsouth5 (Board paper 2011.2)**

The audited accounts were presented by Prashanthi Weragoda. Board paper was acknowledged and approved. The overall budgeted amount for CPRsouth5 conference, Board Meeting and Tutorials for Young Scholars was USD 105,900.00. The actual cost was USD 101,058.68. There was an excess amount of USD 4,841.32 which was carried out to CPRsouth6. Chair requested that greater detail be provided in the audited accounts in the future. LIRNEasia explained that the current categories were as in budget, but committed to provide greater detail in the future.

***Status : approved.***

***Action: LIRNEasia to provide greater detail in future accounts.***

**ITEM 8**

**Presentation on in-kind contribution (Board paper 2011.3)**

Prashanthi Weragoda explained the in-kind contribution made by the Faculty of Communication Arts at Chulalongkorn University. The contribution amounted to USD 16,517.46. (A cash contribution of USD 10,317.46 and an in-kind contribution of USD 6,200.00) The Chair thanked Pirongrong Ramasoota who represented the University, for the excellent hosting of CPRsouth6 and the contributions made.

***Status : information only***

**ITEM 9**

**Presentation by Alison Gillwald on CPRsouth7**

A presentation on CPRafrica 2012/CPRsouth7 was done by Alison Gillwald. Alison Gillwald represented RIA the administrative partner for CPRafrica 2012/CPRsouth7 that will be hosted in Mauritius from 5-7 September 2012. The local host of the event is the University of Mauritius. The allocation of papers will be biased in favour of Africa. Papers from Asia Pac will have a smaller quota. However the ratio will change if either party is unable to meet its quota.

When the matter of moving the date of the conference to September was brought up, Rohan Samarajiva indicated that the date was previously approved by the board, in the Board Resolution by Circulation 2011.1 that was circulated at the beginning of the year.

***Status : information only***

**ITEM 10**

**Best policy brief competition and suspension of best-paper competition for 2012 joint conference (Board paper 2011.4)**

In order to be aligned with the CPRafrica procedure it was proposed that CPRsouth suspend the best paper competition for the CPRsouth7. However the best paper competition may be revived at the CPRsouth8 conference.

A new competition based on the policy brief was proposed. All policy briefs will be in competition. The policy briefs will be adjudged solely as documents, with no weight being given for oral presentation. Sujata Gamage suggested that it should be judged by the CPRsouth board as a whole. Alison Gillwald indicated that CPRafrica is emphasizing good academic papers. Emmanuel Lallana brought up an example from CPRsouth6 of a paper that had better research than the other paper that was short-listed for the best paper competition. Therefore he was for not confusing between the two. Sujata Gamage, who mentored the policy briefs at CPRsouth6 indicated that the paper that had better research tended to yield a good policy brief. Supriya Singh said that the best research might not result in the best policy brief.

Aslam Hayat inquired about the possibility of a paper getting published but the corresponding policy brief not being selected. Alison Gillwald said that it will be quite possible.

Rohan Samarajiva suggested that the policy brief competition be tried. He also mentioned the greater workload involved in reading 30 full papers against 30 policy briefs. Audience participation in the judging will continue.

***Status: approved***

**ITEM 11**

**Presentation on CPRsouth quality indicators**

Nilusha Kapugama presented the quality indicators based on the CPRsouth database to the members of the board. Emmanuel Lallana asked why the administrative partner extended the deadline. Nilusha Kapugama answered that more applications came in after the extension.

***Status: information only***

**ITEM 12**

**Re-visiting the introduction of a registration fee for CPRsouth Young scholars and paper presenters**

Rohan Samarajiva mentioned that the approval to introduce a registration fee for CPRsouth6 was obtained at the last board meeting. He further explained that despite the introduction of the fees, there was an increase in the number of both paper presenter and young scholar applicants. As a representative of the administrative partner he requested to either keep the same amount or increase it.

Emmanuel Lallana asked if the registration fee is to be revised each year and if so, what was the upper limit, to which the chair responded that the fee approved at the 6<sup>th</sup> Board meeting will prevail until it needs revision. LIRNEasia will present a board paper on the planned “glide path” to ensuring optimal contributions from participants.

Supriya Singh taking Australian universities as an example mentioned that for a student to get funded by the university, the paper that they present at a conference should be in some kind of a proceeding or better yet published in a journal.

The chair proposed USD 200 for paper presenters and USD 150 for young scholars (the amounts originally proposed in Xi'an). The proposal as amended was approved.

***Status: approved as amended***

**ITEM 13**

**Changes to paper selection procedure for 2012 joint conference**

Alison Gillwald suggested running the procedure for two years. It will be tried out at the CPRsouth7 (Africa, Mauritius) and then at CPRsouth8 which will be held in Asia. The chair suggested adopting this and having it as a standby. Rohan Samarajiva said that the administrative partner will rework the procedure to have more common language where it can be carried out for future conferences, not just CPRsouth7

***Status: approved***

**ITEM 14**

**Any other business**

- d. Chulalongkorn University has offered USD 20,000 to start an online open-access journal  
Pirongrong Ramasoota mentioned that the Chulalongkorn University had offered USD 20,000 that can be used for a journal. The funding was available from October 2011 till September 2012. The Chair said that CPRsouth was quite capable of running a journal. It should be Asia based and should be online as well.

Pirongrong Ramasoota said that she needs guidelines to run the journal to which Rohan Samarajiva replied by saying that CPRsouth will be able to help develop a board paper for a decision.

**Status: information only**

**Action: LIRNEasia and Ramasoota to present a board paper for decision by circulation**

e. Financial committee

Rohan Samarajiva proposed to add Payal Malik, Masatsugu Tsuji, Supriya Singh and Yuntsai Chou to the CPRsouth financial committee. The financial committee already met twice. First time in Xi'an China and the second meeting was in Bangkok, Thailand. The Chair agreed and the board approved.

**Status: approved**

f. Funding resources

Rohan Samarajiva mentioned the need to raise funds to run future CPRsouth conferences. He also indicated that the administrative partner is working up a brochure that can be used for fund raising purposes. He also requested the board members to contact different organizations that might be interested in funding CPRsouth.

**Status: information only**

There being no other business the meeting was adjourned.